



Maryland Occupational Therapy Association's  
**37<sup>th</sup> Annual Conference**

November 10, 2017  
Radisson North Baltimore Hotel

**Maryland Occupational Therapy Association  
Conference  
Call for Presentations**

**Title of Presentation:**

**Type of Presentation:**

- Poster Presentation (1.0 hour)
- Session (1.0 hour)
- Roundtable (2.0 hour) **Limited slots!**

**Level of Presentation:**

- Entry (1-2 years experience)
- Intermediate (2-7 years experience)
- Advanced (7+ years experience)

**Topic of Presentation:**

- Children & Youth
- Mental Health
- Work Industry
- Productive Aging
- Health & Wellness
- Rehabilitation & Disability
- Education

**NEW: MOTA Dropbox**

Each year there seems to be 1-2 presenters that have issues with connecting their computers to the projector. Unfortunately, this is unavoidable. To help eliminate some of the unpredictability, we have created a MOTA Dropbox to upload your PowerPoint PDF file so that as attendees register, they will be given access to the Dropbox link prior to conference.

**\* Please check the box below if you give permission to post your presentation online.**

- I give my permission to post my PowerPoint presentation (PDF) in MOTA Dropbox.** (Refer below for further directions for submitting your Powerpoint)
- I do NOT wish for my power point to be presented in the MOTA Dropbox

**VISUAL AUDIO NEEDS:**

- Presenters (excluding posters) will be provided with a screen and LCD projector
- \* Presenters will need to bring **OWN laptop**
- \* **Apple laptops** will require the presenter to bring their own VGA 1510 Adapter
- Any additional equipment needs must be supplied by the presenter

Please note: The advertisement and/or sale of items/business during conference is  
**PROHIBITED**

# Contract Requirements

**Typed proposals MUST include this cover letter and the following:**

- A 250 word or less abstract of the presentation
- Methods of presentation (examples: handout, video, discussion)
- Bulleted objectives to be met during your session
- Bibliography with 3-5 references
- A one paragraph biographical sketch of EACH author to be used to introduce presenters during the session (not required for poster presentations)
- A 30-40 word synopsis of the presentation to be used in the brochure (not required for poster presenters)

**\*\*\* PLEASE LIST** the primary contact person as the **FIRST** author. This person will be used as the primary point of contact for conference updates. It is this person's responsibility to communicate important details to the other authors

## **First Author**

Name:  
Title & Affiliation:  
Address:  
Phone:  
Email:

## **Second Author**

Name:  
Title & Affiliation:  
Address:  
Phone:  
Email:

\*Any additional authors should include the same information on a separate page

## **Important DEADLINES:**

- Proposal Deadline: **Friday, June 30<sup>th</sup>, 2017**
- Submissions will be reviewed and presenters will be notified by: **Monday, July 31<sup>st</sup>, 2017**
- After submissions are accepted for presentation by the conference committee, presenters will receive a contract to sign and RETURN by **Friday, August 18<sup>th</sup>, 2017**
- If you opted to post your PowerPoint Presentation on MOTA Dropbox, we will need a PDF file of your PowerPoint by **Friday, August 25<sup>th</sup>, 2017.**

Please email applications and application related issues to: [motapresentations@gmail.com](mailto:motapresentations@gmail.com)  
**Proposals will NOT be accepted after the deadline**